

Supplement to the Third-Party Cost-Sharing Agreement

United Nations Development
Programme (UNDP)
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Your reference 06.09.2022
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Date 31.10.2022

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1. Supplement to the Third-Party Cost-Sharing Agreement

Agreement number: 81277891

Project processing number: 17.4056.2-002.00

GIZ project title: Vocational Integration of Internally Displaced
Persons

Country: Ukraine

Dear Sir/Madam,

The following provisions of the Third-Party Cost-Sharing Agreement (hereinafter referred to as the 'Agreement') dated 04.11.2021 are to be amended and shall be worded as follows:

Article I. The Contribution

- (a) The GIZ shall, in accordance with the schedule of payments set out below, contribute to UNDP the amount of **€158,820.00** (in words: one hundred fifty-eight thousand eight hundred twenty Euros) (including EUR 1,572.00 coordination levy). The contribution shall be deposited in the UNDP Euro Contributions Account:

Account holder: UNDP Contributions
Bank Name: Bank of America
Bank address: 5 Canada Square, London, UK
IBAN: GB59BOFA16505062722022
Sort Code: 165050
BIC (Swift): BOFAGB22

Amount

Schedule of payments

1. EUR 158,820.00 (including EUR 1,572.00 coordination levy) upon signature of the present Agreement by both Parties.
The original amount of the Agreement remains unchanged.
7. The grant is made available for the period from **01.12.2021** to **30.04.2023**. Only expenditures effected during this period and relating to activities carried out during this period may be financed from this grant. Otherwise written approval of the GIZ is required.

Article II. Utilization of the Contribution

1. The outputs of the Project include
Improving employability of IDPs, conflict affected people and other job seekers by creating e-learning opportunities on the basis of Centers for Vocational Education of the State Employment Service of Ukraine to improve employability of IDPs, conflict affected people and local residents of Ukraine by creating high quality unified educational online platform on the basis of Moodle for CVETs and capacity development of pedagogical staff to use the platform and further develop the content.

Major changes of these outputs as well as of the project document shall be decided in consultation with GIZ. In case of disagreement on the side of GIZ, the latter shall be free to exercise its rights under Art. IX.

In order to achieve this objective, the Recipient will carry out the following measures mentioned in the Project Proposal dated 01.08.2022, which is attached hereto (**Annex 1**) and forms an integral part of the Agreement (hereinafter referred to as 'Project Proposal'). **Annex 1** substitutes the project proposal of the above-mentioned contract.

All other provisions of the above Third-Party Cost-Sharing Agreement shall remain valid without modification.

Supplement to the Third-Party Cost-Sharing Agreement

We would be grateful if you would confirm that you agree to the proposed Supplement to the Agreement by signing the attached duplicate of this letter in a legally binding form and returning the duplicate to the GIZ.

We wish you every success for the implementation of your Project.

Yours sincerely,

Bonn, Date: 31.10.2022

**Deutsche Gesellschaft für
Internationale Zusammenarbeit
(GIZ) GmbH
Contract Management /
Financing**



Viviane Kranz
Contract Manager, E2B0

Agreed:

New York, Date:

**United Nations
Development
Programme (UNDP)**



Diana Montaña
Contract Manager, E2B0



jaw Cilliers
Resident Representative a.i.

Annex 1: Project Document including Budget 01.08.2022

Budget / Schedule of Estimated Expenditures

Name of the Recipient: United Nations Development Programme (UNDP)

Description	Unit	Quantity	Unit in EU (up to)
1. Staff (Job Title)			
Vocational Education Development Specialist (25 % labor rate)	months	12	
Specialist on Employment and Entrepreneurship (25 % labor rate)	months	12	
Vocational Education and Business Development Associate (50 % labor rate)	months	12	1
2. External experts / Consultant (Job Title)			
Consultants on VET courses development	service	2	10
Consultants on Moodle platform and SES mobile app development and maintenance	service	3	10
Trainers on VET courses and Moodle	service	2	6
3. Transportation / Travel Costs			
Travel/transportation costs related to monitoring and oversight (according to UNDP rules and policies)	unit	1	1
4. Procurement of Goods			
IT equipment for CVETs	unit	1	26
Rent of VP or VD server for the SES e-learning platform	months	12	
5. Training and conference costs			
Logistics costs for the events (trainings, round tables, conferences, etc.)	unit	1	12
6. Visibility			
Visibilities and printing	unit	1	1
7. Other direct project costs			
	unit	1	5
Subtotal - Direct costs			
8. Support cost / Administration costs			
UNDP General Management Support (8%)	8%	1	11
TOTAL PROJECT BUDGET			
UNDP Coordination Levi (1%)	1%	1	1
Grand Total			



Project Proposal

Improving employability of IDPs, conflict affected people and other job seekers by creating e-learning opportunities on the basis of Centers for Vocational Education of the State Employment Service of Ukraine

1. Rationale

The war in Ukraine caused the collapse of the local economy and labor market and was followed by great internal and external displacement of people. This led to shortage of vacancies and employment opportunities for IDPs as well as local residents. Moreover, ongoing COVID19 pandemic made the situation worse and showed acute necessity of digitalization of work processes in the State Employment Service and its educational institutions to be able to provide a rapid response to the new challenges.

State Employment Service (SES) of Ukraine has 11 specialized vocational educational institutions called Centers for Vocational Education (hereinafter CVET), created for the effective training of skilled workers through vocational training, retraining, and advanced training programs. These institutions are aimed at the adult population, mainly unemployed clients of SES, but also for workers who need advanced training or specific training on selected topics (such as labor protection, etc.). The centers play an important role in the SES's work and activity and their capacity is crucially important for the effective performance of the whole Service.

CVETs, as well as other vocational education institutions of Ukraine, have a lack of experience and knowledge on promotion and implementation of digitalization. Due to the displacement, pandemic and quarantine restrictions, all educational institutions of Ukraine moreless were forced to switch to the online learning format partially or completely. One of the key components of distance learning is educational multifunctional online platform which could maintain various approaches of education such as video-lessons, online lectures, exercises, and tests, etc.

CVETs tried to use different platforms for the remote training, but these attempts were mainly amateur and have a limited effectiveness. There is a need of unified platform created basing on reliable time-tested basis which could allow systematize educational process of remote or blended format learning for entire net of CVET of SES. At the same time the platform has to provide the possibility for individualization of educational process in different centers taking into account special features of different regions where the centers are situated.

2. Objective

To improve employability of IDPs, conflict affected people and local residents of Ukraine by creating high quality unified educational online platform on the basis of Moodle for CVETs and capacity development of pedagogical staff to use the platform and further develop the content.

3. Background information

UNDP has been active and present in eastern Ukraine for the past decade, prior to the conflict, with a focus on community development, civil society development, and environmental

protection. Work on addressing the specific conflict-related development challenges builds on this earlier engagement and established partnerships and started in 2015 through the Recovery and Peacebuilding Programme (RPP), a multi-donor funded framework programme formulated and led by the United Nations Development Programme (UNDP) in collaboration with the Government of Ukraine and in cooperation with a number of partnering UN agencies (UN Women, FAO, UNFPA).

The RPP was designed to respond to and mitigate the causes and effects of the conflict. It is based on findings of the Recovery and Peacebuilding Assessment (RPA) and is aligned to the State Target Programme for Recovery as well as to the two oblast development strategies up to 2020. The RPP involves three pillars for action: 1) restoration of infrastructure and economic recovery; 2) support to local governance and related capacity building; and 3) social resilience and peacebuilding. It is an integral component of the UNDP Country Programme and is therefore fully aligned with the United Nations Partnership Framework (UNPF).

The Programme's interventions are grouped under the following key Programme components, which reflect the region's priority needs:

Component 1: Economic Recovery and Restoration of Critical Infrastructure

Component 2: Local Governance and Decentralization Reform

Component 3: Community Security and Social Cohesion

The Programme, which operates on the basis of a pooled funding arrangement, follows a multi-sectoral programme-based approach and is implemented using an area-based methodology. It is a unifying interventions framework for 13 projects funded by 13 international partners and is worth over 85 million USD.

4. Key project goals

The pandemic that began in early 2020 made a negative impact on the already difficult situation on the local labor market in Ukraine. In particular, the process of retraining of IDPs and the local population of the region for their reorientation to relevant occupations has become very difficult. It became necessary to make appropriate adjustments to the mentioned processes to stabilize the situation. The Russian Federations' invasion started on February 24, 2022, has made the idea of modernization of the training and retraining system for IDPs in Ukraine even more important.

Creation and implementation of the unified educational online platform will lead to strengthening of the CVETs' capacity and allow to positively influence to local labor markets' needs in framework of the war and lasting COVID-19 pandemic and allow to improve resilience of local populations and prevent further deterioration of the economic situation.

The key goals of the project are the following:

- to improve resistance of CVET system of SES to the challenges caused by the war and COVID-19 pandemic situation and support processes of reorientation to relevant occupations for IDPs, conflict-affected persons and representatives of hosting communities through implementation of the e-learning platform and development of 1 vocational course on the most demanded topic,
- to increase the capacity of representatives of the CVET of SES on using the e-learning platform.

5. Expected results and indicators

The project will contribute but not limited to the following performance indicators:

- The unified educational online platform based on “Moodle” for CVETs of SES has been created and launched on the mobile application of SES.
- A new vocational course on the most demanded topic (will be defined by the SES during the implementation) for the platform have been developed and uploaded on the platform. The relevant teaching staff of CVETs is trained to conduct the course for the clients of SES.
- CVETs have been using unified educational online platform based on “Moodle”.
- At least 70 representatives of CVETs have increased their knowledge about usage of Moodle platform and further development materials for it.
- At least 75 unemployed IDPs and other conflict-affected people have participated in the short-term vocational course and increased the likelihood of successful employment.
- Methodological recommendations and requirements regarding the content and the maintenance of crated platform have been developed and transferred to SES and CVETs.

The achievement of the abovementioned indicators will contribute to the following results:

- **Strengthening of CVETs’ net capacity in line of resistance to pandemic restrictions and limitations** by creating of unified educational online platform based on “Moodle” and transfer of it to use by CVETs of SES.
- **Development and implementation of quality vocational course** to increase the professional knowledge and skills of IDPs, conflict-affected persons and representatives of hosting communities.
- **Remote (safe) access to learning opportunities and networks** through launching of the educational online platform and training of CVETs’ staff on maintenance of the platform.
- **Improvement of employability** of the unemployed of IDPs, conflict-affected persons and representatives of host communities through access to the new online educational tools.
- **Increase of the level of economic security and wellbeing** among IDPs, conflict-affected persons and representatives of hosting communities through new opportunities insured by the new online educational tools.

6. Indicators

Indicator	Baseline (2021)	Target (2022)	Source
1. Unified educational online platform for CVETs of SES has been created and launched	0	1	project records, presentation of the platform itself
2. Moodle vocational course on the most demanded topics have been developed and uploaded on the platform.	0	1	project records, copies of developed vocational education programs
3. All currently operating CVETs have been using the created platform in their daily work.	No	Yes	project records, post-monitoring of the CVETs
4. Representatives of CVETs increased their knowledge about usage and further development of the Moodle platform	0	70	project records, post-training assessments of the participants
5. IDPs and other conflict-affected people participated in the short-term vocational course	0	75	project records, post-training assessments of the participants

6. Methodological recommendations and requirements regarding the content and the maintenance of the created platform have been developed and transferred to SES and CVETs	0	1	project records, copies of the recommendations and require
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7. Project approach and methodology

The following four-steps methodology project implementation will be used to achieve the project results:

Step 1. Consultations with SES management and management of CVETs will take place to figure out the current capacity of SES in the field of remote education and its vision of the development of online methods of education to define the most widespread and demanded professions and select a training course to be developed within the project period.

Step 2. In close cooperation with SES the unified educational online platform, based on Moodle learning management system, will be developed, and launched. To support integration of the platform the mobile application of the SES will be developed with modern design, usability, ease of use, and throughput. The necessary IT equipment that ensure smooth implementation of the Moodle platform in the daily work of CVETs will be provided to the SES.

Step 3. The curriculum on the most demanded course will be developed by qualified VET specialists, considering the contemporary tendencies and demands of the employers in close cooperation with the working group consisting of the selected CVETs teachers and experts. Based on these curriculum, the Moodle online course will be designed, uploaded to the SES Moodle platform, and presented to the CVETs.

Step 4. The series of online trainings for the teaching staff of the CVETs on Moodle platform usage and designing of courses will take place. Additionally, Methodological recommendations and requirements regarding the content and the maintenance of crated platform will be designed.

The vocational course developed in Step 3 will be piloted for at least 75 unemployed clients of the SES (including IDPs, conflict-affected persons, and representatives of host communities).

Evaluation of the efficiency of training courses for the teaching staff and making amendments to the recommendations if it's needed.

8. Cooperation with other partners

In order to achieve its expected outcomes and results, the project will utilize the existing long-term partnerships and networks, created by the UN RPP through its previous projects and new contacts will be established with representatives of the State Employment Service of Ukraine at national and regional levels, which are necessary for the full implementation of the project. It is also expected to establish relations with other stakeholders, which can play a key role for the full implementation of the project.

9. Sustainability

The project is based on the key principle of sustainability, through building capacities of structure (CVETs) of main institution (SES) responsible for regulation of labor market on the

regional level so that they could use new tools and knowledge for solving current tasks successfully even in times of war and pandemic restrictions and limitation. This multidimensional approach combining elements of training, methodological recommendations and requirements on maintenance of the platform is best suited to improve the capacity of CVETs which will lead to the increasing of employability of IDPs, conflict-affected persons and representatives of hosting communities all over Ukraine in the situation of the conflict and pandemic.

The project will ensure that its achievements will continue after the end of the implementation period.

This will be done through:

- elaboration of the new Moodle vocational course on the most demanded topic.
- CVETs and SES will have all the necessary equipment, tools and skills to continue creating online courses and implementing them into their work.
- the successful completion of the project, the approach, results, and developments can be easily scaled up to all CVETs of SES that were not active during the project implementation period because of the conflict.

The evaluation of the project results will also be a part of the project sustainability plan as a cross-sectional element to evaluate the results and sustainability of its interventions. By gathering extensive information about its impact, the project will ensure the dissemination and promotion of the results and best practices to a larger audience of donors and other stakeholders.

10. Risk mitigation measures

I: Poor communication and coordination with SES
Mitigation measures: <ul style="list-style-type: none"> • Development of detailed action plan and its approval with SES. • Conducting of regular coordination meetings with representatives of SES and other stakeholders.
II: Deteriorating of COVID – 19 pandemic situation
Mitigation measures: <ul style="list-style-type: none"> • Implementation of majority project activities using online format/ tools. • Minimum necessary offline meetings will be conducted following all COVID preventive measures and recommendations.
III: Significant escalation of the war in Ukraine
Mitigation measures: <ul style="list-style-type: none"> • Monitor security situation with UNDSS. • Discuss security situation with government counterparts and international partners to ensure the safety of project’s staff. • Ensure that the project is implemented in areas where necessary security requirements are met.
IV: Worsening of the economic situation in the regions
Mitigation measures: <ul style="list-style-type: none"> • Regular monitoring of the national currency exchange rate fluctuation. • Ensure the implementation of the best value for money principle.

Time	Activity	Results
December 2021 – April 2022	Number of consultations with SES management and management of CVETs to figure out the current capacity in the field of remote education and its vision.	ToR for experts for the Moodle based platform development. Two topics/professions for the curricula for vocational courses are defined.
April - August 2022	Development of the curriculum for topic/profession for vocational course by working group consisting of the selected CVETs teachers and experts.	1 curriculum is available.
	Provision of the necessary IT equipment to ensure the implementation of the platform in CVETs	All necessary equipment was provided and delivered to the CVETs
August – December 2022	Development of unified educational online platform, based on Moodle learning management system, and its launch	The Moodle based platform is developed and launched.
	The mobile application of SES is developed with design, usability, ease of use, and throughput and facilitate the integration of the Moodle platform in it	SES mobile application is developed and deployed.
	Based on these curricula, the Moodle online course will be designed, uploaded to the SES Moodle platform, and presented to the CVETs.	1 vocational course is uploaded to the platform.
	Development of training for the teaching staff of the five CVETs on Moodle platform usage and designing of courses.	The training is available.
	Development of the methodological recommendations and requirements regarding the content and the maintenance	Methodological recommendations and requirements are available.

<p>January – March 2023</p>	<p>Conducting the series of online trainings for the teaching staff of the CVETs on Moodle platform usage and designing of courses.</p>	<p>Teaching staff of the CVETs have been trained.</p>
	<p>Conducting the developed vocational course for unemployed clients of the State Employment Service</p>	<p>IDPs, conflict-affected persons, and representatives of host communities</p>
<p>March – April 2023</p>	<p>Evaluation of the project results and reporting to GIZ</p>	<p>Inputs for the Final report are collected, information on lessons learned and best practices are shared with SES to support scaling up the platform</p>

